

APPLICATION FOR EMPLOYMENT

Vose Technical Systems, Inc. is an equal opportunity employer, dedicated to a policy of non-discrimination in employment on any basis including race, color, age, sex, religion, national origin, the presence of mental, physical, or sensory disability, sexual orientation, or any other basis prohibited by federal, state, or local law.

Please complete entire application to ensure processing.

PERSONAL INFORMATION (Please print)

Name: Last _____ First _____ Middle _____

Social Security Number _____ Date (M/D/Y) _____

Other names you are known by _____

Are you less than 18 years of age? Yes No
(Vose Technical Systems, Inc. is required to comply with federal, state, or local law.)

Are you legally eligible for employment in the U.S.? Yes No
(Proof of U.S. Citizenship or immigration status will be required, if hired)

Have you been convicted of a felony in the last seven (7) years? Yes No If yes, list convictions that are a matter of public record (arrests are not convictions). A conviction will not necessarily disqualify you for employment.

Present Address: Street _____ City _____ State _____ Zip Code _____

Permanent Address: Street _____ City _____ State _____ Zip Code _____

Phone Number: Daytime _____ Evening _____ Referred By _____

EMPLOYMENT DESIRED

Position	Location / Department	Salary Desired	Date You Can Start			
Specify hours available for each day of the week:						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday

Are you able to work overtime?

Have you ever worked for us before? Yes No If yes, when? _____ Which location? _____

EDUCATION

	Name and Address of School	Circle Last Year Complete	Did You Graduate?	Subjects Studied and Degrees Received
High School	_____	1 2 3 4	Y <input type="checkbox"/> N <input type="checkbox"/>	_____
College	_____	1 2 3 4	Y <input type="checkbox"/> N <input type="checkbox"/>	_____
Post College	_____	1 2 3 4	Y <input type="checkbox"/> N <input type="checkbox"/>	_____
Other	_____	1 2 3 4	Y <input type="checkbox"/> N <input type="checkbox"/>	_____

List skills relevant to the position applied for _____

SKILLS For Office / Administrative positions only Typing WPM: _____ 10-Key: Yes No

Computer Proficiency: Word for Windows Excel Others: _____

FORMER EMPLOYERS List below current and last three employers, starting with most recent one first. Please include any non-paid / volunteer experience which is related to the job for which you are applying. Please complete even if you attach a resume.				
Date (M/D/Y)	Current Employer (Name & Address of Employer – Type of Business)	Salary or Hourly	Position	Reason For Leaving
From		Starting: _____		
To		Ending: _____		
		If hourly, average # of hrs per week _____		
Duties Performed				
Supervisor's Name		Phone Number	May We Contact? Y <input type="checkbox"/> N <input type="checkbox"/>	
Date (M/D/Y)	Previous Employer (Name & Address of Employer – Type of Business)	Salary or Hourly	Position	Reason For Leaving
From		Starting: _____		
To		Ending: _____		
		If hourly, average # of hrs per week _____		
Duties Performed				
Supervisor's Name		Phone Number	May We Contact? Y <input type="checkbox"/> N <input type="checkbox"/>	
Date (M/D/Y)	Previous Employer (Name & Address of Employer – Type of Business)	Salary or Hourly	Position	Reason For Leaving
From		Starting: _____		
To		Ending: _____		
		If hourly, average # of hrs per week _____		
Duties Performed				
Supervisor's Name		Phone Number	May We Contact? Y <input type="checkbox"/> N <input type="checkbox"/>	
Date (M/D/Y)	Previous Employer (Name & Address of Employer – Type of Business)	Salary or Hourly	Position	Reason For Leaving
From		Starting: _____		
To		Ending: _____		
		If hourly, average # of hrs per week _____		
Duties Performed				
Supervisor's Name		Phone Number	May We Contact? Y <input type="checkbox"/> N <input type="checkbox"/>	

REFERENCES Give below the names of three professional references, whom you have known at least one year.				
Name	Address & Phone Number	Business	Years Acquainted / How Do You Know This Person?	
1. _____	_____	_____	_____	
2. _____	_____	_____	_____	
3. _____	_____	_____	_____	

Date _____

Signature _____

WE ARE AN EQUAL OPPORTUNITY EMPLOYER COMMITTED TO HIRING A DIVERSE WORKFORCE.